Consent to **Exchange Information**





This form is to be completed when you nominate a person or an organisation to act on your behalf for your housing application or tenancy. You can change or cancel this arrangement at any time.

A nominated person or organisation that you allow to act on your behalf can be a partner, a friend, a family member, a professional, or an agency. You can still contact Hunter Community Housing yourself if you need to.

Tenant details:

Name Tenant Code

Address

Phone number Mobile number

Email address

Please complete declaration over page ▶

Date: 10/05/2022

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Document Name:

Consent to Exchange Information

Version: 1



Declaration:

Please tick the item you would like to give consent to:

I give permission to Hunter Community Housing to contact my nominated person/organisation on my behalf:

Name Relationship to tenant

Phone Email

I understand that my nominated person or organisation will be able to:

- Enquire on my behalf
- Act and make changes on my behalf that assist me in obtaining information
- Receive copies of correspondence upon request

OR

Cancel permission for Hunter Community Housing to contact my nominated person/organisation on my behalf:

Nominated Person or	· Organisation Name	
Nominated Person or Organisation Relationship to tenant		
Phone	Email	
Tenant signature		Date

