## Absence from Property Request





## Your details:

Name **Tenant Code** Address Phone number Mobile number **Email address** Commencement date of period of absence Expected date of return to the property What is the reason for the absence/leaving your property? Has supporting documentation been provided? Yes No How will your rent & utilities be paid while you are away? Who will look after your property? Name Relationship to Tenant **Address** Phone number Mobile number

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## **Notice & Declaration**

I confirm that the information provided in this form is true and correct

I understand that I am responsible for paying my rent & non-rent while I am away from the property or I may be in breach of my residential tenancies agreement

I acknowledge that my tenancy may be relinquished if I am absent from the property for more than 6 months

Tenant signature	Date
Manager signature	Date

Note: You may be eligible for a reduced rent if you are required to pay a fee for institutional care, nursing home care, hospitalisation, rehabilitation or if you will not be able to access an income when you are away from your property.

Please complete a **Rent Subsidy Application** if you believe you are eligible to receive a reduced rent while you are away from your property.

